



AMERICAN FEDERATION OF GOVERNMENT EMPLOYEES
 Council of Prisons Locals #33
 AFGE Local 1237



**DESIGNATION OF REPRESENTATIVE
 AND AUTHORIZATION TO RELEASE INFORMATION**

CASE: _____

DESIGNATION

“I _____ hereby designate AFGE Local 1237 to serve as my representative during the course of this matter. I understand that the representative is authorized to act on my behalf. The representative shall receive copies of all formal documents, correspondence, and confidential material related to my case.”

This form shall be valid for the duration of the representational matter and will expire at the closure of the matter. Any new case requiring formal action shall require a separate Designation of Representation Form.

REPRESENTATIVE’S CONTACT INFORMATION

Name:		
Contact Number	Cell:	Office:
Fax Number	559-274-4223	
E-mail Address		
Mailing Address	33500 West California Ave. Po Box 39 Mendota CA 9364	

 Typed Name

 Typed Name Designee

 Signature (Employee)

 Date

 Signature (Designee)

 Date

 AFGE Local 1237 President

CC: Union
 CC: Management/SIS

This serves as the agencies notice that _____ is represented by the Union. Any Weingarten, OIG, EEO or any other type of formal meeting, the agency is required to contact the assigned representative to arrange for Representation. If the assigned representative is unavailable, **the Agency will notify the Union President for a Union Representative to be assigned.**